### Common terms

- Generally, we accept your ad in PDF format (PDF 1.4; Acrobat 5)
- We are working on PC platform. We use Windows 7 operation system.
- When archiving use ZIP, 7z and RAR archivators.

#### We don't understand \*.SIT (Macintosh platform).

- All objects used in your module (including linked images) must agree with following terms:
- CMYK (for color), GrayScale (for grayscale halftones), Bitmap (for b/w).
- We accept: \*.TIF and \*.EPS image formats.
- Black texts must be colored with the pure black (C0M0Y0K100).
- We also take \*.JPG (JPEG) of maximum quality (minimal compression: 10-12 in Adobe Photoshop).
- The image resolution must not be less than 200 dpi.

# We don't recommend you using any images taken from Internet because of their low resolution (72dpi as a rule).

 Along with module it is desirably to send us color printout (scaled to 1:1), or, by e-mail, a copy of module in JPEG or PDF with a fair degree of resolution (150 dpi) or well-discerned screenshot, as well as your notes (existing objects with Overprint, Pantone colors etc). We will transfer your Pantones to CMYK color space though.

#### Color

- To get fairly proper printouts use the following settings in Photoshop:
- First, you may use the default settings in Photoshop:
- Settings: Adobe RGB. RGB Color Space Adobe RGB (1998); CMYK Color Space U.S. Web Coated (SWOP) v2.
- Or, more correct for our paper and inks (also use it as 'proof preview'):
- CMYK: Ink Colors SWOP (Newsprint); Dot Gain Standart 30%; Separation Type GCR; Black Generation Medium; Total Ink Limit 240%; Black Limit 95%; UCA-amount 0%.
- · Please inform us which CMYK profile you use doing your artwork.

Also you may download and use our CMYK-profile, adapted for the newspaper printing industry.

#### If you use page-layout software

We don't accept your ad in Adobe InDesign, Adobe Illustrator, QuarkXPress, Freehand, etc. Please export your artwork to PDF.

- It is necessary to send us all fonts used in your publication.
- All raster images in PageMaker must be included in publication (link option\Store copy in publication), but not be linked.
- Graphics must be in CMYK with the resolution of 200 dpi or more.

## If you work with vector graphics software

- Please export your artwork to PDF format.
- As exeption, we may take CoreIDRAW (\*.cdr) file (any version). Please convert all fonts to curves.

## If you use raster editor (Adobe Photoshop, Corel PhotoPaint, etc)

- We accept raster files in two formats: \*.psd (with layers for possible future corrections) and \*.tif.
- Attention! To avoid pixelization small texts (less 10 pt) rasterized modules should be created with 600 ppi at least. Or, we can not guarantee high quality text reproduction.
- Don't use white text on color background if font is less than 12pt. The same issue is valid for any colored small text.
- Please rasterize all text layers in your artwork (Layer>Rasterize>Type).

## Preparing PDF

- We accept your artwork in PDF version 1.4 (Acrobat 5).
- PDF document size must be exact equivalent to ordered module (140x207, 140x100, 92x100 mm, etc. see price-list).
- Any white margins are not appreciated.
- Images must be in CMYK of resolution at least of 200 dpi.
- All fonts must be embedded or being curved.
- When source is not in Russian, customer has to send us 2 files:
- original PDF (or readable screenshot, or JPG),
- the same ready PDF but <u>without any texts</u> (only composition and design we'll put there Russian translation).
- In Acrobat Distiller you may use default Press Quality setting or the following:

Compatibility: Acrobat 5.0 (PDF 1.4); Resolution: 1200 dpi;

**Images** (Color & Grayscale): Downsample - OFF and Compression - OFF, if images are in JPG and of proper resolution.

- Otherwise Downsample: Bicubic Downsampling to 240; ZIP, Image Quality: Maximum.
- For monochrome leave the default settings (1200 ppi, Compression CCITT Group 4).
- Fonts: Embed all fonts; Subset 100%.
- Color: Setting file None; Color Management Policies: Leave Color Unchanged.
- Combined (not separated into CMYK plates).
- Please flatten transparency and embed fonts!

Keep in mind, that PDF-file is ready for layout (we cannot edit it), therefore thoroughly verify texts, grammar, phones and so on.

All questions send please by aineisto @ kauppatie.com.